

Liberty Township Special Meeting Minutes
January 7, 2025
Liberty Township Hall
7478 N 41 Rd, PO Box 334
Manton MI 49663

- I. **Call to Order:** The meeting was called to order at 6:33 pm by Supervisor Swanson.
- II. **Roll Call:** Present: Supervisor Brad Swanson, Treasurer Cynthia Deibert, Clerk Amanda Kimbel-Sparks, Trustee Jim Heady
Absent: Joe Hurlburt
- III. **Agenda:**
 - a. A motion to add "Trustee Vacancy" after Public Comment made by Swanson seconded by Kimbel-Sparks. Roll Call Heady, yes; Deibert, yes; Kimbel-Sparks, yes; Swanson, yes. Motion passed unanimously.
 - b. A motion to add "Cadillac Computer Invoice" to the agenda made by Kimbel-Sparks and second by Deibert. Roll Call Heady, yes; Deibert, yes; Kimbel-Sparks, yes; Swanson, yes. Motion passed unanimously.
 - c. A motion to add "Bank Account Transfer" to the agenda made by Kimbel-Sparks, seconded by Heady. Roll Call Heady, yes; Deibert, yes; Kimbel-Sparks, yes; Swanson, yes. Motion passed unanimously.
 - d. A motion to approve the agenda with the listed additions made by Swanson, seconded by Heady. Roll Call Heady, yes; Deibert, yes; Kimbel-Sparks, yes; Swanson, yes. Motion passed unanimously.
- IV. **Public Comment:** Two members spoke.
- V. **Trustee Vacancy:** A motion to appoint Brian Neihardt to Liberty Township Trustee made by Swanson and seconded by Heady. Roll Call Heady, yes; Deibert, yes; Kimbel-Sparks, yes; Swanson, yes. Motion passed unanimously.
- VI. **Discussion on combining Board of Review with Colfax Township:** A motion was made by Deibert and seconded by Kimbel-Sparks to combine Board of Review with Colfax Township to form one Board of Review whereas each township will provide two members from their property tax roll as members of the Board of Review as well as the training required for each and cost-sharing the Assessor position with the option for either township to exit the agreement at any time. Roll Call Heady, yes; Deibert, yes; Kimbel-Sparks, yes; Swanson, yes. Motion passed unanimously.
- VII. **Appointment of Board of Review members:** A motion to appoint Linda Stewart and L. Judy Heady as Liberty Township's Board of Review members made by Swanson and seconded by Kimbel-Sparks. Roll Call Heady, yes; Deibert, no; Kimbel-Sparks, yes; Swanson, yes. Motion passed. * Clerk to share with Colfax Township.
- VIII. **Cadillac Computer Invoice:** A motion was made to pay the Cadillac Computer Center invoice of \$150.00 made by Kimbel-Sparks, seconded by Deibert. Roll Call Heady, yes; Deibert, yes; Kimbel-Sparks, yes; Swanson, yes. Motion passed unanimously.
- IX. **Bank Account Transfer:** A motion to move the General Fund checking account from Huntington Bank to Forest Area Federal Credit Union and add Cynthia Deibert, Ralph Deibert, Sara Swanson, and Amanda Kimbel-Sparks as authorized users and signers made by Kimbel-Sparks, seconded by Deibert. Roll Call Heady, yes; Deibert, yes; Kimbel-Sparks, yes; Swanson, yes. Motion passed unanimously.
- X. **Public Comment:** Members of the public spoke
- XI. **Adjourn**
 - a. Motion made by Heady, seconded by Swanson to adjourn at 8:00pm. All in favor.