

Liberty Township Regular Meeting Minutes

March 13, 2024

Liberty Township Hall

7478 N 41 Rd, PO Box 334

Manton MI 49663

The meeting was called to order at 6:30 pm by Supervisor Monroe.

Present: Supervisor Beverly Monroe, Treasurer Cynthia Deibert, Clerk Amanda Kimbel-Sparks, Trustee/FOIA Coordinator Joe Hurlburt, Trustee Jim Heady

Absent: None

Employees Present: Deputy Treasurer Lee Deibert, Deputy Supervisor/Hall Manager Mabel Barnes

Employees Absent:, Deputy Clerk Tanja McCane Clark, Sexton O'Dell Outdoor Services

Agenda: A motion to approve Agenda made by Heady, 2nd by Hurlburt. 4 yay, Kimbel-Sparks Nay

Public comment: A member of the public spoke.

Guest Speaker: NONE

Minutes:

- Motion to approve February 14, 2024, Regular meeting minutes with corrections made by Hurlburt, 2nd by Heady. 4 yes, Kimbel-Sparks no
- Make a motion to have the board members receive minutes in a timely manner by Hurlburt. Amended by Monroe to add: 8 days after the meeting and corrected minutes five days after the meeting. Made by Hurlburt, seconded Heady. 4 Yay, Kimbel-Sparks Nay

Clerk's Report

- Motion to pay Wexford County Equalization bill for \$458.77 for tax assessment notices made Kimbel-Sparks, 2nd by Deibert. Roll Call: Deibert yes, Kimbel-Sparks yes. Heady Yes; Monroe Yes; Hurlburt Yes.
- Motion made by Heady, 2nd by Hurlburt to accept the clerk's expense report and pay bills. Roll Call: Deibert yes, Kimbel-Sparks yes. Heady Yes; Monroe Yes; Hurlburt yes.
- Motion to pay employees Barnes, Monroe, and Kimbel-Sparks made by Hurlburt, 2nd by Heady. Roll Call: Deibert yes, Kimbel-Sparks yes. Heady Yes; Monroe Yes; Hurlburt yes. Deibert would like to call MTA before paying the clerk.
- Motion made by Kimbel-Sparks to send Clerk to Michigan Association of Municipal Clerks in Traverse City for \$700. No Second. Hurlburt suggested waiting until the clerk's report was finished to ask for training.
- Motion to purchase election computer up to \$600 from the Computer Store by Monroe, 2nd by Kimbel-Sparks. Roll Call: Deibert yes, Kimbel-Sparks yes. Heady Yes; Monroe Yes; Hurlburt yes.
- Motion made by Kimbel-Sparks to send Clerk to Michigan Association of Municipal Clerks in Traverse City for \$700. No Second.

Treasurer's Report:

- Motion to approve Treasurer's report made by Kimbel-Sparks, 2nd by Hurlburt. All in favor.
- Motion to authorize Treasurer, Cynthia Deibert to purchase 10 Veteran Markers and 100 grave flags for no more than \$600 made by Monroe, 2nd by Hurlburt. Correction to have paid using ARPA funds. Roll Call vote: Heady yes; Hurlburt yes; Kimbel-Sparks yes; Monroe yes; Deibert yes.

Hall Manager Report:

- Barnes reported one rental. Stated she mops the floors once a month and is cleaning.

Sexton Report:

- Not present. Opening Cemetery on April 1, 2024. Will contact water lines repair company after opened. Monroe to call Manton Disposal to have the dumpster emptied.

FOIA Coordinator Report: One FOIA forwarded from Wexford Clerk answered.

Unfinished Business: (New, Old and in-progress)

- Motion for Monroe to attend MTA Conference approved in February Minutes. Monroe would like to sign up for the Conference on Demand for \$150.
- Motion to sign and approve the Brine Contract with the Wexford County Road Commission for \$8700. Roll Call vote: Heady yes; Hurlburt yes; Kimbel-Sparks yes; Monroe yes; Deibert yes.
- Motion by Monroe, 2nd by Hurlburt to send the Fire Contract Ordinance and the Fire Contract with the City of Manton to the attorney for review. Roll Call vote: Heady yes; Hurlburt yes; Monroe yes; Deibert yes, Kimbel-Sparks no.
- Special Meeting announce by Monroe on March 20, 2024 at 6pm to interview assessor candidate Joel Bremer and hold the Budget Meeting. Kimbel-Sparks cannot attend and asked for a new date. Request was ignored.
- Motion made by Kimbel-Sparks to move the board meeting to the last Tuesday of the month. No Second.
- Motion made by Monroe, 2nd by Hurlburt to keep the board meetings on the second Wednesday. 4 Aye, Kimbel-Sparks, Nay.
- Monroe referenced a list of policies that were not present and asked if there was any policy the board would like but the board needed a copy of the list. Tabled.
- Website list of candidates- no list of candidates was presented or discussed.
- Motion by Monroe, 2nd by Hurlburt to approve Cleanup day on May 4, 2024 from 9-1pm with Manton Disposal as provider. 4 Yays, Kimbel-Sparks Nay.
- WJPC- Monroe reported the budget report is available and the next meeting is March 25.
- Monroe and Hurlburt reported on public comment from last month. No development is on 12 rd as reported and the Wexford County Road Commission does not change their plowing routine.

Correspondence:

Public Comment:

Adjourn:

- Motion by Heady and 2nd by Hurlburt to Adjourn. All in favor. The meeting was adjourned at 8:24 pm.

Minutes prepared by Amanda Kimbel-Sparks, Clerk