

Liberty Township Regular Meeting Minutes

June 12, 2024

Liberty Township Hall

7478 N 41 Rd, PO Box 334

Manton MI 49663

The meeting was called to order at 6:30 pm by Supervisor Monroe.

Present: Supervisor Beverly Monroe, Treasurer Cynthia Deibert, Clerk Amanda Kimbel-Sparks, Trustee/FOIA Coordinator Joe Hurlburt, Trustee Jim Heady

Absent: None

Employees Present: Deputy Clerk Tanja McCane Clark, Deputy Treasurer Lee Deibert,

Employees Absent: Deputy Supervisor/Hall Manager Mabel Barnes, Sexton O'Dell Outdoor Services

Agenda: A motion to approve Agenda with correction of adding "Toilet" to New Business made by Hurlburt, 2nd by Deibert. 4 yay, Kimbel-Sparks Nay

Guest Speaker: MMR Ambulance Service Lauri Thiel, CEO; Eric Snidersich, VP of Operations; Daniel Mosholder, Operations Manager for Manistee and Wexford Counties.

Minutes:

- Motion to approve May 8, 2024, Regular meeting minutes with corrections made by Hurlburt, 2nd by Heady. 4 yes, Kimbel-Sparks no
- Clerk request correspondence between Treasurer Deibert and Attorney regarding mailing documents and requiring signatures on delivery.

Expense Report

- Motion to approve expenses and pay bills to include ck#6534 from May to US Postmaster for stamps of \$242.00 by Hurlburt, second by Heady Roll Call: Deibert yes, Kimbel-Sparks yes. Heady Yes; Monroe Yes; Hurlburt Yes.
- Bills presented at meeting
 - Manton Disposal \$2930.87
 - Apex Software \$260.00
 - Treasurer Cynthia Deibert expenses \$129.87
 - Mabel Barnes timesheet
- Motion to approve bills presented at the meeting by Hurlburt, seconded by Deibert. Roll Call: Deibert yes, Kimbel-Sparks yes. Heady Yes; Monroe Yes; Hurlburt Yes.
- Motion to approve Manton Band Boosters, Judy Heady, Micki Sparks \$50.00 each for performance during Memorial Day made by Monroe and seconded by Hurlburt. Roll Call vote: Heady yes; Hurlburt yes; Kimbel-Sparks yes; Monroe yes; Deibert yes.

Public comment: A member of the public requested Blight Ordinance

New Bill: Electric plug. Supervisor forgot bill for electric plug.

Clerk's Report

- Motion made by Kimbel-Sparks to approve providing the clerk with a key to the mop closet in the front entrance to complete the installation, with Networking Butler, of election security camera equipment that was purchased last year and required by Proposal 2 approved in November 2023. No second
- Motion made by Kimbel-Sparks to approve the cost of attending the online training, Election Prep: Beyond the Bureau, for \$150.00 on June 26, 2024. Roll Call vote: Heady yes; Hurlburt yes; Kimbel-Sparks yes; Monroe yes; Deibert yes.
- Election Commission will meet on July 10th at 6:00pm directly before the regular board meeting.

Treasurer's Report:

- Motion to approve Treasurer's report made by Hurlburt, 2nd by Monroe. 4 yay, Kimbel-Sparks Nay
- Treasure requested the \$20,000.00 from checking to invest.

Hall Manager Report: not present

- Monroe reported that there were 3 rentals while Barnes was on vacation for 10 days in June. These reservations were not recorded on the calendar.
- Motion made by Kimbel-Sparks and seconded by Hurlburt that the board members cannot be paid for doing Hall Manager job. Hurlburt, Kimbel-Sparks, Heady Aye, Deibert and Monroe, Nay. Motion passed.

Sexton Report: Not present.

FOIA Coordinator Report: None

Assessor: Vacation June 24-30, 2024

Correspondence: Unfinished Business: (New, Old and in-progress)

- WJPC is working on short-term rentals and blight ordinances. Monroe passed out new ordinance from WJPC amending SHORT-TERM RENTALS and COTTAGE INDUSTRY FOR SHORT TERM RENTALS
- Hurlburt to get Manton Trails information to Kimbel-Sparks
- Clerk provided documentation on election reimbursements.
- Monroe requested the election copy machine be available for use to the public. Clerk declined the request to use the election copy machine as a public copier. Election Copy machine will remain with the clerk.

Random:

- **Toilet:** The Manton Historical Society member and Supervisor of Liberty Township, Beverly Monroe, asked the township to purchase the used Kohler toilet from the mill for \$200.00 because they bought the wrong one. There are currently no problems with the current toilet at the hall.
- **Assessor' fee for land divisions** – not discussed
- **AUDIT** – not discussed
- **August 4 schedule** - not discussed
- **Budget** – not discussed
- **Policy updates:** -not discussed
- **Websites** – need website by 2025, Monroe passed out information for two companies.

Public Comment:

Aaron Sogge introduced himself and announced he was running for County Commissioner, District 1, for Wexford County Board of Commissioners. Resident requesting help with property line issue. Clerk requested the key for the mop closet again.

Adjourn:

- Motion by Hurlburt and 2nd by Heady to Adjourn. All in favor. The meeting was adjourned at 9:00 pm.

Minutes prepared by Amanda Kimbel-Sparks, Clerk