

Liberty Township Regular Meeting Minutes
March 18, 2025
Liberty Township Hall
7478 N 41 Rd, PO Box 334
Manton MI 49663

- I) **Call to Order:** The meeting was called to order at 6:30PM by Supervisor Swanson.
- II) **Roll Call:** Present: Supervisor Brad Swanson, Clerk Amanda Kimbel-Sparks, Trustee Jim Heady, Deputy Treasurer Deibert, Arriving at 7:00pm Trustee Brian Neihardt. Absent: Treasurer Cynthia Deibert
- III) **Approve Minutes of last meeting** Motion to approve minutes from February 18, 2025, and March 6, 2025 with the correction of section 5.a. removing tabled and adding POSTPONE made by Heady, seconded by Kimbel-Sparks All in favor.
- IV) **Approve Agenda** Motion to approve agenda and add Brine Contract, ARPA Report, Election box repair made by Heady, seconded by Kimbel-Sparks. All in favor.
- V) **Open Public Hearing on Budget**
 - a) **Present Budget**
 - b) **Public Comment** One member spoke.
 - c) **Approve Appropriations Act** Motion to approve the Appropriation Act made by Swanson, seconded by Heady. All in favor.
- VI) **Petitions/Communications** Assorted solicitations.
- VII) **Guest Speaker** None
- VIII) **Public Comment (3-minute limit)** None
- IX) **Accounts payable**
 - a) Motion to **not** solicit completion of form 1028 services from UHY made by Kimbel-Sparks, seconded by Heady. All in favor.
 - b) Motion to approve accounts payable by Neihardt, seconded by Swanson. Roll Call vote: Swanson, yes; Kimbel-Sparks, yes; Heady, yes; Neihardt, yes. All in favor.
- X) **Reports**
 - a) **Supervisor Report** Verbal
 - b) **Clerk's Report** Verbal
 - c) **Treasurers Report** Written
 - d) **FOIA Coordinator Report** Verbal
 - e) **Sexton report** Verbal
 - f) **Hall Manager** Verbal
 - g) **Joint Planning Commission Report** Verbal
- XI) **Unfinished Business**
 - a) **FOIA LOGS/Policy/Costs** Motion to accept cost breakdown for FOIA made by Kimbel-Sparks, seconded by Swanson. All in favor.
 - b) **Solar/Wind/Battery Storage Ordinance Discussion** Postpone
 - c) **Waste hauler for Cleanup day (May 3, 2025, 9a-1p)** Motion to hire Manton Disposal for Cleanup Day made by Swanson, seconded by Neihardt. Roll call vote: Neihardt, yes; Heady, yes; Kimbel-Sparks, yes; Swanson, yes. All in favor.
 - d) **Fire Contract** Approved in accounts payable. Contract expires in 2026.
- XII) **New Business**

- a) **Brine Contract** Motion to approve the Brine Contract with Wexford County Road Commission for \$8700 made by Heady, seconded by Kimbel-Sparks. Roll call vote: Swanson, yes; Heady, yes; Neihardt, yes; Kimbel-Sparks, yes. All in favor.
- b) **ARPA Report** Clerk is working on it.
- c) **Election box repair** Motion to accept Thin Blue Line Farms LLC bid to pour concrete slab to install election ballot box for \$75 made by Kimbel-Sparks, seconded by Swanson. Roll call vote: Neihardt, yes; Heady, yes; Swanson, yes; Kimbel-Sparks, yes. All in favor.
- d) **Treasurer's resignation**
 - i) Motion to accept Cynthia Deibert's resignation from Treasurer effective March 18, 2025, made by Kimbel-Sparks, seconded by Neihardt. Roll call vote: Heady, yes; Neihardt, yes; Kimbel-Sparks, yes; Swanson, yes. All in favor.
 - ii) Motion to appoint Tanja McCane as Liberty Township Treasurer made by Swanson, seconded by Heady. Roll call vote: Swanson, yes; Heady, yes; Kimbel-Sparks, yes; Neihardt, yes. All in favor.
- e) **Website emails \$48/year/ea** Motion to have three email addresses created by Allpro Technologies for the Supervisor, Treasurer, and Clerk made by Swanson, seconded by Neihardt. Roll call vote: Neihardt, yes; Heady, yes; Swanson, yes; Kimbel-Sparks, yes. All in favor.
- f) **Rekey locks** Hall manager collecting more options.
- g) **Payroll policy** Motion to approve the payroll policy with edit to be initiated on the first of the month made by Neihardt, seconded by Heady. All in favor.

XIII) Public Comment (3-minute limit) One member spoke.

XIV) Adjourn Motion made by Heady, seconded by Neihardt to adjourn at 8:42pm. All in favor.

Minutes prepared by Amanda Kimbel-Sparks, Clerk