

**Liberty Township Regular Meeting Minutes
May 20, 2025
Liberty Township Hall
7478 N 41 Rd, PO Box 334
Manton MI 49663**

- I. **Call to Order:** The meeting was called to order at 6:31PM by Supervisor Swanson.
- II. **Roll Call:** Present: Supervisor Brad Swanson, Clerk Amanda Kimbel-Sparks, Treasurer Tanja McCane-Clark.
Absent: Trustee Jim Heady, Trustee Brian Neihardt
- III. **Approve Agenda** Motion to approve agenda made by Kimbel-Sparks, seconded by McCane-Clark. All in favor.
- IV. **Approve Minutes of last meeting** Motion to approve minutes from April 17, 2025, and May 12, 2025, made by McCane-Clark, seconded by Kimbel-Sparks. All in favor.
- V. **Petitions/Communications** None
- VI. **Guest Speaker** None
- VII. **Public Comment (3-minute limit)** Members of the public spoke.
- VIII. **Accounts payable**
 - a) Accounts Payable
 - i) Motion to pull BMB Irrigation invoice for further discussion made by Swanson, seconded by Kimbel-Sparks. All in favor.
 - ii) Motion to approve and pay expenses made by Kimbel-Sparks, seconded by McCane-Clark. All in favor.
- IX. **Reports**
 - i) **Supervisor Report**
 - (1) Motion to approve the chip and seal of the township hall parking lot to be completed during the chip and seal of North 41 Road by Pavement Management Systems for up to \$5000 made by Kimbel-Sparks, seconded by Swanson. All in favor.
 - b) **Clerk's, FOIA Coordinator, Sexton, Hall Manager report** Verbal
 - c) **Treasurers Report**
 - i) Motion to authorize the treasurer, Tanja McCane-Clark to procure a cell phone line in Liberty Township's name made by Kimbel-Sparks, seconded by Swanson. All in favor.
- X. **Unfinished Business**
 - a) **Rekey Locks** Has one doorknob, needs second for back door
 - b) **Website update** Website should be active soon. Promote the new website in June.
 - c) **Lawn mowing bid**
 - i) Motion to move forward with hiring Thin Blue Line Farms for lawn maintenance at the cemetery and the hall made by Swanson, seconded by McCane-Clark. All in favor.
 - d) **Memorial Day Ceremony Monday, May 26, 2025, at 11am.**
- XI. **New Business**
 - a) **WJPC** Update on the meeting on Monday, May 19, 2025.
 - b) **Attorney of Record**
 - i) Motion to reach out to Bauckham, Thall, Seeber, Kaufman, & Koche, attorneys at law to clarify our relationship made by Kimbel-Sparks, seconded by McCane-Clark. All in favor.
 - c) **Treasurer Phone** Settled during Treasurer report.
 - d) **STG Correspondence** Discussion
 - e) **Hall Use** Discussion
 - f) **Brine Application** Public reported that brine was applied last weekend.
- XII. **Public Comment (3-minute limit)** members spoke

XIII. **Timesheet**

a) Motion to approve Kimbel-Sparks timesheet for Hall Manager and Sexton made by Swanson, seconded by McCane-Clark. All in favor.

XIV. **Adjourn** Motion made by McCane-Clark seconded by Kimbel-Sparks to adjourn at 8:23pm. All in favor.

Minutes prepared by Amanda Kimbel-Sparks, Clerk