

**Liberty Township Regular Meeting Minutes
September 16, 2025
Liberty Township Hall
7478 N 41 Rd, PO Box 334
Manton MI 49663**

- I. **Call to Order:** The meeting was called to order at 6:30PM by Supervisor Swanson.
- II. **Roll Call:** Present: Trustee Brian Neihardt, Supervisor Brad Swanson, Clerk Amanda Kimbel-Sparks, Treasurer Tanja McCane-Clark, Trustee Jim Heady, Absent: None
- III. **Agenda**
 - a) Motion by Heady to move item "VI.h. Review and edit Property Management Policy" to "VI c. Budget centers to provide inventory" and add "Closed Session to discuss Attorney communications" before VI. Action Items to approve agenda seconded by Neihardt. Motion carried.
- IV. **Closed Session** Discuss Attorney Communications
 - a) Motion by Swanson to enter Closed Session at 6:39pm, second by Heady.
 - b) Motion by Swanson to leave Closed Session at 7:19pm, second by Neihardt.
- V. **Guest Speaker-** Supervisor Mix from Colfax informed the board of Liberty Lessons presented by Building Blocks for Liberty to be held at Colfax Church on October 11, 2025 from 9am-2pm. \$10 donation, lunch included. Mr. Mix also asked the board to reach out to our legislators about legislation to add protections in the Move Over Law to include Amish on our roads or create new laws to protect our Amish Communities as they travel with their horse and buggies.
- VI. **Action Items**
 - a) **WJPC - Set date for Public Hearing**
 - i) Motion by Kimbel-Sparks to hold a Special Meeting on Monday, November 10, 2025 at 6:30pm at Liberty Township Hall for a Public Hearing on withdrawing from the Wexford Joint Planning Commission, seconded by Heady. All in favor.
 - b) **Hall Use - Set date for Draft Contract**
 - i) Motion by Kimbel-Sparks to establish a date for the draft contract to be submitted by October 21, 2025 at the regular meeting, seconded by Neihardt. All in favor.
 - ii) Motion by Swanson to postpone the committee to allow the Liberty Ladies Aid to create a draft contract, seconded by Kimbel-Sparks. All in favor.
 - iii) Motion by Swanson to dissolve the existing Liberty Ladies Aid 2013 Contract with the understanding that a new contract is being created and the Ladies may continue operating as is, seconded by Neihardt. All in favor.
 - c) **Budget Centers to provide inventory** Inventory presented.
 - d) **Review and edit Property Management Policy** Policy edits occurred. Will finalize at next meeting.
 - e) **Approve purchase of printer for Treasurer** Motion by Heady to purchase the Treasurer the Epson ET-3950 for \$329.99, seconded by Neihardt. Roll Call: Kimbel-Sparks, yes; Swanson, yes; Neihardt, yes; McCane-Clark, yes; Heady, yes. All in favor.
 - f) **Approve L-4029 Millage rates** Motion by Kimbel-Sparks to approve L-4029 Millage rate of 0.7879 recommended by Wexford County, seconded by Swanson. Roll Call: McCane-Clark, yes; Kimbel-Sparks, yes; Heady, yes; Neihardt, yes; Swanson, yes. All in favor.
 - g) **Approval of Property Tax Exemption** Motion by Neihardt to approve a resolution establishing poverty guidelines for exemption from property tax contributions, seconded by McCane-Clark. Roll Call: Neihardt, yes; Kimbel-Sparks, yes; McCane-Clark, yes; Swanson, yes; Heady, yes. All in favor.
 - h) **Decide on Disinterment rates** Motion by Swanson to move forward with Cemetery pricing for disinterment as presented, seconded by Heady. All in favor.

- i) **Create/Discuss Zoning/Planning Board for Liberty Township** Postpone to next month.
- VII. **Minutes of August 19, 2025**, Motion by Neihardt to approve the Meeting minutes of August 19, 2025, seconded by Heady. All in favor.
- VIII. **Budget Amendments**
 - a) Motion by McCane-Clark to approve budget amendments as presented, seconded by Heady. All in favor.
- IX. **Consent Agenda**
 - a) **Accounts Payable**
 - i) Motion by McCane-Clark to approve Accounts Payable, seconded by Heady. Roll Call: Neihardt, yes; Swanson, yes; Kimbel-Sparks, yes; McCane-Clark, yes; Heady, yes. All in favor.
 - ii) Motion by Swanson to pay AT&T bill of \$144.92, seconded by McCane-Clark. Roll call: Kimbel-Sparks, yes; McCane-Clark, yes; Swanson, yes; Heady, yes; Neihardt, yes. All in favor.
 - b) **Officer's Reports** Motion by Heady to approve the presented reports from the Treasurer, Clerk, Hall Manager, Sexton and FOIA Coordinator, seconded by Swanson. All in favor.
- X. **Public Comment** (3-minute limit) Members spoke.
 - a) Motion by Neihardt to close the public comment, seconded by Heady. All in favor.
- XI. **Adjourn** Motion made by Heady, seconded by Neihardt to adjourn at 8:24pm. All in favor.

Minutes prepared by *Amanda Kimbel-Sparks, Clerk*