

**Liberty Township Regular Meeting Minutes  
November 18, 2025  
Liberty Township Hall  
7478 N 41 Rd, PO Box 334  
Manton MI 49663**

- I. **Call to Order:** The meeting was called to order at 6:30PM by Supervisor Swanson.
- II. **Roll Call:**
  - a) Present: Supervisor Brad Swanson, Trustee Brian Neihardt, Clerk Amanda Kimbel-Sparks, Trustee Jim Heady
  - b) Absent: Treasurer Tanja McCane-Clark
  - c) Cynthia Wotila of McCurdy, Wotila and Porteous, Liberty Township Attorney
- III. **Public Comment:** Several members spoke.
- IV. **Agenda**
  - a) Motion by Heady to approve agenda adding under VI. Action Items g) MI Class and h) Veteran Speaker for Wreaths Across America seconded by Neihardt. All in favor.
- V. **Guest Speaker-** None
- VI. **Action Items**
  - a) **Discuss/Edit/Approve new Hall Rental Agreement** Update: agreement with attorney to be returned before the next meeting.
  - b) **Liberty Ladies Aid-Discuss options**
    - i) Motion made by Neihardt to postpone discussion until rental agreement has been presented at the board meeting seconded by Kimbel-Sparks. All in favor.
  - c) **Move to closed session to discuss attorneys written communications**
    - i) Motion by Swanson to move into closed session, seconded by Neihardt. Neihardt, yes; Heady, yes; Kimbel-Sparks, yes; Swanson, yes.
    - ii) Motion by Neihardt to move out of closed session, seconded by Heady. Roll call: Neihardt, yes; Heady, yes; Kimbel-Sparks, yes; Swanson, yes.
  - d) **WJPC – Discuss next steps**
    - i) Motion made by Kimbel-Sparks to hold a public hearing on December 9, 2025, at 6:30pm at the Liberty Township Hall to hear comments on Liberty Township’s removal from the WJPC, seconded by Heady. All in favor.
    - ii) Motion made by Kimbel-Sparks to hold a public hearing on January 13<sup>th</sup>, 2026, at 6:30pm at the Liberty Township Hall to hear comments on Liberty Township’s removal from the WJPC, seconded by Swanson. All in favor. Kimbel-Sparks to submit to paper tomorrow.
  - e) **FEMA – Hazard Mitigation Plan-Wexford** Motion by Swanson to adopt Resolution 2025-11 Michigan Hazard Mitigation Plan, seconded by Neihardt. All in favor.
  - f) **Create/Discuss Zoning/Planning Board for Liberty Township** Motion by Swanson to postpone further discussion until the removal of or not from the WJPC, seconded by Heady. All in favor.
  - g) **MI Class** Swanson shared information recently learned. Request guest speakers for next board meeting.

- h) **Veteran for Wreaths Across America Ceremony** Carol Gorman, Liberty Resident and veteran in the audience offered to be our speaker on December 13, 2025, at noon at the cemetery.
- VII. **Approve Minutes of October 21, 2025, Regular Board Meeting** Motion by Neihardt to approve the October 21, 2025, regular board meeting minutes, seconded by Heady. All in favor.
- VIII. **Budget vs Actual Report** Reports were presented and budget adjustments next month.
- IX. **Consent Agenda (All can be approved with one motion)**
  - a) **Accounts payable**
  - b) **Officer's Reports**
    - i) **Supervisor's Report** Emailed
    - ii) **Clerk's Report Sexton, Hall Manager, FOIA Coordinator** Emailed
      - (1) Motion made by Kimbel-Sparks to approve the consent agenda, seconded by Swanson. Roll call: Neihardt, yes; Kimbel-Sparks, yes; Swanson, yes; Heady, yes. All in favor.
      - (2) Motion by Swanson to approve expenses presented at the meeting; KT Moore Lawn for \$672 and Municipal Underwriters for \$7480, seconded by Kimbel-Sparks. Roll call: Kimbel-Sparks, yes; Swanson, yes; Neihardt, yes; Heady, yes. All in favor.
- X. **Public Comment (3-minute limit)** One member spoke.
- XI. **Adjourn** Motion to adjourn made by Heady, seconded by Neihardt at 8:21pm. All in favor.

Minutes prepared by *Amanda Kimbel-Sparks, Clerk*