

Liberty Township Meeting Minutes
June 16, 2026
Liberty Township Hall
7478 N 41 Rd, PO Box 334
Manton MI 49663

- I. **Call to Order:** The meeting was called to order at 6:30PM by Supervisor Swanson.
- II. **Roll Call:**
 - a) Present: Supervisor Brad Swanson, Treasurer Jennifer Moffit, Trustee Jim Heady, Trustee Brian Neihardt, Deputy Clerk Reanna Sparks
 - b) Absent: Clerk Amanda Kimbel-Sparks
- III. **Public Comment:** Members of the public spoke.
- IV. **Approve Agenda**
 - a) Motion by Moffit to approve agenda and add item d. Positive Chimney estimate and quote and estimate from Total Comfort Heating & Cooling, item e. Liberty Ladies Aid discussion, seconded by Neihardt. All in favor.
- V. **Guest Speaker Wendy Johnson, Cedar Creek Zoning Administrator, Micheal Mix Supervisor Colfax Township, Shelley Bigelow Supervisor Greenwood Township**
- VI. **Action Items**
 - a) **Approve Election Inspector Compensation Policy**
 - i) Motion by Moffit to adopt the Election Inspector Compensation Policy, seconded by Heady. Roll Call: Moffit, yes; Neihardt, yes; Heady, yes; Swanson, yes. All in favor.
 - b) **Approve Public Accuracy test and Election Commission meeting Week of July 27-31 (must be published 48 hours in advance in the paper.)**
 - i) Motion by Neihardt to hold the Election Commission meeting and Public Accuracy Test the Week of July 27-31 and to post in the Cadillac News, seconded by Heady. Roll Call: Neihardt, yes, Swanson, Moffit, yes, Heady, yes. All in favor.
 - c) **Discuss and approve additional basement repairs necessary**
 - i) Motion by Swanson to address the sales tax charged on the Positive Chimney estimate, seconded by Neihardt. All in favor.
 - d) **CHIMNEY REPAIR & HEATING & COOLING ESTIMATE**
 - i) Motion by Heady to approve the estimates presented by Total Comfort of \$1875 seconded by Moffit. Roll Call: Swanson, yes; Heady, yes; Neihardt, yes; Moffit, yes. All in favor.
 - ii) Motion by Swanson to approve the Positive Chimney estimate less the sales tax, seconded by Neihardt. Roll Call: Moffit, yes; Swanson, yes; Neihardt, yes; Heady, yes. All in favor.
 - e) **LADIES LIBERTY AID**
 - i) Motion by Heady to allow Ladies Liberty Aid to have access to all four cabinets along the east wall with an agreement where Liberty is not liable for any damages to property of Liberty Ladies Aid, seconded by Neihardt. Roll Call: Swanson, yes; Neihardt, yes; Heady, Moffit, yes. All in favor.

- VII. **Approve Minutes of May 19, 2026, Regular Board Meeting**
 - a) Motion by Moffit, seconded by Neihardt, to approve May 19, 2026, Regular Board Meeting minutes. All in favor.
- VIII. **Budget vs Actual Report** Written report presented
- IX. **Consent Agenda (All can be approved with one motion)** Supervisor and Clerk gave verbal reports.
 - a) **Accounts payable**
 - i) **Supervisor, Clerk and Treasurer Expenses**
 - b) **Officer's Reports**
 - i) **Supervisor's Report**
 - ii) **Treasurer's Report**
 - iii) **Clerk, Sexton, Hall Manager, FOIA Coordinator Report**
 - (1) Motion by Moffit to approve the consent agenda, seconded by Swanson. Roll Call: Moffit, yes; Neihardt, yes; Heady, yes; Swanson, yes. All in favor.
- X. **Public Comment (3-minute limit)** Members of the public spoke.
- XI. **Adjourn** Motion to adjourn made by Heady, seconded by Neihardt at 8:56 pm. All in favor.

Minutes prepared by Amanda Kimbel-Sparks, Clerk and Reanna Sparks, Deputy Clerk