

Liberty Township Meeting Minutes
August 18, 2026
Liberty Township Hall
7478 N 41 Rd, PO Box 334
Manton MI 49663

- I. **Call to Order:** The meeting was called to order at 6:30PM by Supervisor Swanson.
- II. **Roll Call:**
 - a) Present: Supervisor Brad Swanson, Treasurer Jennifer Moffit, Trustee Jim Heady, Trustee Brian Neihardt, Clerk Amanda Kimbel-Sparks
- III. **Public Comment:** Members of the public spoke.
- IV. **Approve Agenda**
 - a) Motion by Neihardt to approve agenda seconded by Heady. All in favor.
- V. **Guest Speaker** None
 - a) **Approve GLE Resolution**
 - i) Motion by Swanson to approve the Great Lakes Energy application subject to further requested information regarding 2.4, an anticipated construction schedule and 2.5, a list of organizations with an ownership interest in the facilities, seconded by Neihardt. Roll Call: Neihardt, yes; Kimbel-Sparks, yes; Moffit, yes; Swanson, yes; Heady, yes. All in favor.
 - ii) Motion by Swanson to allow Cindy Wotila and associates to continue to negotiate on our behalf with Great Lakes Energy concerning the franchise agreement request and to provide recommendations on moving forward, not to exceed \$500 in attorney fees associated with this matter, seconded by Heady. Roll Call: Neihardt, yes; Kimbel-Sparks, yes; Moffit, yes; Swanson, yes; Heady, yes. All in favor.
 - b) **Re-evaluate Sexton/Hall Manager Duties and Salary** Research local rental prices and local cemeteries. Divide some of the sexton duties with treasurer.
 - c) **Approve load of topsoil for cemetery**
 - i) Motion made by Swanson to approve a load of topsoil for the cemetery, seconded by Heady. Roll Call Vote
 - d) **Edit Cemetery Ordinance** Corrections are made to be presented for approval next month.
 - e) **Approve phone for clerk's office**
 - i) Motion by Moffit to approve a phone line and phone for the clerk to be added to existing contract, seconded by Neihardt. Roll Call: Neihardt, yes; Kimbel-Sparks, yes; Moffit, yes; Swanson, yes; Heady, yes. All in favor.
 - f) **Approve board packet materials to be included each month**
 - i) Motion by Kimbel-Sparks to include in the board packet materials; Agenda, Expense Report, and Balance Sheet to be printed for each meeting, seconded by Heady. All in favor. (Minutes can be found on the website.)

- g) **Update on Zoning**
 - i) Motion by Kimbel-Sparks to hire Attorney Cindy Wotila and Associates to provide a summary of options regarding zoning and blight not to exceed \$1000 in attorney fees associated with this matter, seconded by Heady. Roll Call: Neihardt, yes; Kimbel-Sparks, yes; Moffit, yes; Swanson, yes; Heady, yes. All in favor.
- VI. **Approve Minutes of June 16, 2026, Regular Board Meeting**
 - a) Motion by Moffit to approve June 16, 2026, Regular Board Meeting Minutes, seconded by Neihardt. All in favor.
- VII. **Approve Minutes of June 29, 2026, Special Board Meeting**
 - a) Motion by Swanson to approve June 29, 2026, Special Board Meeting Minutes, seconded by Heady. All in favor.
- VIII. **Approve Minutes of June 29, 2026, Closed Session Board Meeting**
 - a) Motion by Neihardt to approve June 29, 2026, Closed Session Board Meeting Minutes, seconded by Moffit. All in favor.
- IX. **Budget vs Actual Report** Written report presented. Budget adjustments next month.
 - a) **Consent Agenda (All can be approved with one motion)**
 - b) **Accounts payable**
 - i) **Supervisor, Clerk and Treasurer Expenses**
 - b) **Officer's Reports**
 - i) **Supervisor's Report**
 - ii) **Treasurer's Report**
 - iii) **Clerk, Sexton, Hall Manager, FOIA Coordinator Report**
 - (1) Motion by Moffit to approve the consent agenda, seconded by Neihardt. Roll Call: Moffit, yes; Neihardt, yes; Heady, yes; Swanson, yes; Kimbel-Sparks, yes. All in favor.
- X. **Public Comment (3-minute limit)** One member of the public spoke.
- XI. **Adjourn** Motion to adjourn made by Heady, seconded by Neihardt at 8:58 pm. All in favor.

Minutes prepared by Amanda Kimbel-Sparks, Clerk